

## Application for Undergraduate Admission/Re-Admission

to apply on-line, see [www.unbc.ca/apply](http://www.unbc.ca/apply)

Before completing your application, please read the following:

### Fees

\*All fees are non-refundable and must accompany this form in order for it to be processed. **DO NOT send cash through the mail.** Please make all cheques or money orders payable to the "University of Northern British Columbia".

#### Application Fee (non-refundable\*):

- Canadian or Permanent Resident applicants: \$35.
- International applicants: \$75.

#### Document Evaluation Fee (non-refundable\*):

- This \$40 fee is in addition to the Application Fee. Applicants whose transcripts originate from a post-secondary institution outside British Columbia and/or any secondary school outside of Canada.

### Documents

**Provisional** offers of admission may be made using unofficial transcripts/documents (**not applicable to international students**), and will be finalized when **official** documents are received. All documents submitted in support of an Application for Admission/Re-admission become the property of the University of Northern British Columbia, and will not be returned to the applicant or provided to other institutions.

### Disability Services

If you have a disability and may require support services during your program, please contact UNBC Disability Services at **(250) 960-5682**.

### Fax

Applications and related info/documents may be sent email [admission-info@unbc.ca](mailto:admission-info@unbc.ca) or fax (250)960-6330.

### English Language Proficiency

Applicants whose first language is not English must submit evidence of English language proficiency prior to admission; acceptable evidence may be any one of: TOEFL, IELTS, LPI, or English 12. In order to be considered valid, these scores must be sent directly from the testing agency/institution to the UNBC Office of the Registrar.

For further details\*, please consult the Admissions section of the UNBC Undergraduate Calendar.

[www.unbc.ca/calendar/undergraduate/](http://www.unbc.ca/calendar/undergraduate/).

\*Find application deadlines in "Semester Dates."

*The University of Northern British Columbia reserves the right to limit enrolment in any Program or course. Not all Programs are available at every campus. Course offerings may be subject to sufficient demand.*

## ADMISSION ROUTES check ONE which best describes you

### High School

- I am currently completing high school for the first time.
- I have completed high school, but not attended any post-secondary institution(s).
- I have completed high school, and am currently upgrading.
- I have attempted less than 15 university transferable credits at a post-secondary institution(s).

### Post-Secondary

- I have attempted 15 or more university transferable credits at a post-secondary institution(s).
- I hold a college diploma or an Associate/Bachelor in Arts or Science Degree.

### Returning Students

- I have previously attended UNBC.
- I have previously attended UNBC, and subsequently attended another post-secondary institution(s).

### Visiting or Exchange Students

- CNC English Language Training University Transfer Program.
- I am a Visiting or Exchange Student under a Letter of Permission from my home institution: \_\_\_\_\_.

### Other

- Mature:** I am 21 years of age and a resident of British Columbia, and my qualifications satisfy none of the admission routes listed.
- Audit:** I wish to participate in courses, but not for credit.
- Interest Only:** I do not intend to pursue a degree, certificate or diploma program at UNBC, but want to take courses for credit.

**COMPLETE ONLY IF PAYING APPLICATION / EVALUATION FEE BY CREDIT CARD**

[Note: Your application will not be processed until we receive payment of your fee(s).]

I agree to pay the University of Northern British Columbia my application fee (all applicants) and the document evaluation fee (if applicable) in the amount of \$\_\_\_\_\_ on my:  VISA  MASTERCARD  AMEX

Card Number \_\_\_\_\_

Expiry Date of Card \_\_\_\_\_

Name of Cardholder (please print) \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

**PREFERRED AREA OF STUDY (choose one only)**

**TRANSITION YEAR**

Northern Advancement Program

**DEGREE GROUPS**

**BACHELOR OF ARTS (BA)**

- Anthropology
- Anthropology/Geography
- Bachelor of Arts (General)
- Economics
- Economics/International Studies
- Economics/Political Science
- English
- English/Environmental Studies
- English/History
- English/Political Science
- English/Women's Studies
- Environmental Studies
- First Nations Studies
- First Nations/Women's Studies
- Geography
- History
- History/Political Science
- History/Women's Studies
- International Studies
- International Studies/Political Science
- Nature-Based Tourism Management
- Northern Studies
- Political Science
- Political Science/Women's Studies
- Public Administration & Community Development
- Women's Studies

**BACHELOR OF FINE ARTS (BFA)**

**BACHELOR OF PLANNING (BPI)**

- First Nations Planning
- Natural Resources Planning
- Northern and Rural Community Planning

**BACHELOR HEALTH SCIENCES (BHSc)**

- Biomedical
- Community and Population Health - Aboriginal and Rural Health
- Community and Population Health - Environmental Health

**BACHELOR OF SCIENCE (BSc)**

- Biochemistry and Molecular Biology
- Biology
- BSc (Integrated)  
*please select two of the following eight:*
  - Biology, Ecology, and Biochemistry & Molecular Biology
  - Chemistry, Biochemistry and Molecular Biology
  - Computer Science
  - Environmental and Earth Science
  - Geography (Science) and GIS
  - Mathematics and Statistics
  - Natural Resources and Forestry
  - Physics
- Chemistry
- Chemistry/Computer Science
- Chemistry/Mathematics
- Chemistry/Physics
- Computer Science
- Computer Science/Mathematics
- Computer Science/Physics
- Economics/Mathematics
- Environmental Science
- Geography
- Mathematics
- Mathematics/Physics
- Natural Resource Management (NRM)  
*NRM must select at least one:*
  - Forest Ecology and Management
  - Outdoor Recreation and Conservation
  - Wildlife and Fisheries
- Psychology
- Physics

**BUSINESS ADMINISTRATION (BComm)**

- Accounting
- Finance
- General Business
- Human Resources Management
- International Business
- Marketing

**PROFESSIONAL PROGRAMS**

- Education (Elementary K-7)
- Education (Secondary 8-12)
- Environmental Engineering
- Nursing Post-Diploma Program
- Rural Nursing Certificate
- Social Work
- Aboriginal Child & Youth Mental Health Certificate
- Child Welfare Certificate

**CERTIFICATES**

- Aboriginal Community Resource Planning
- Aboriginal Health Sciences
- First Nations Language
- First Nations Public Administration
- General First Nations
- Métis Studies
- Nisga'a Studies
- Public Administration
- Traditional Environmental Knowledge

**DIPLOMAS**

- Aboriginal Health Sciences
- First Nations Language Diploma
- Education Diploma (First Nations Language and Culture)

**CAMPUS OF STUDY (and regions served)**

**Prince George**

**Gitwinksihlkw**

Greenville  
Kincolith  
New Aiyansh

**Fort St. John**

Chetwynd  
Dawson Creek  
Fort Nelson  
Grand Prairie  
Pouce Coupe  
Tumbler Ridge  
Whitehorse

**Quesnel**

Barkerville/Wells  
Burns Lake  
Fort St. James  
Kananaskis  
McKenzie  
Valemount  
Vanderhoof  
Williams Lake

**Terrace**

Hartley Bay  
Hazelton  
Kitamaat Village  
Kitimat  
Kitkatla  
Masset  
Moricetown  
Port Simpson  
Prince Rupert  
Skidgate, and Smithers

Have you ever attended UNBC, or applied and not attended?  Yes  No

If "yes," please provide your (9-digit) UNBC Student Identification Number:

**Intended FIRST Semester of study at UNBC**  September  January  May Year: \_\_\_\_\_

**PERSONAL INFORMATION**

**BC Student Pen #** \_\_\_\_\_

Date of Birth          Gender:  Female  Male Do you have a disability?  Yes  No  
(dd/mm/yyyy)

Marital Status:  Married or equivalent  Single/Never Married  Single/Previously Married

Aboriginal Status (voluntary: check all that apply) Name of your Band or Nation (if applicable):  
 First Nations Status  First Nations Non-Status  Métis  Inuit

**Legal Name(s) Only:** you MUST supply your legal name(s) for use on all Official UNBC documentation

First Name	Middle Name(s)	Last/Family Name
Circle one: MS MISS MRS MR Other title: _____	Preferred First Name	Former Last Name

**Permanent Address**

Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address

**Mailing Address** (if different than above)

Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address

**Citizenship & Immigration Status (mandatory for all applicants)**

Are you a Canadian Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If not Canadian Citizen, you <b>MUST</b> check one of the following: <input type="checkbox"/> Study Permit <input type="checkbox"/> Permanent Resident/Landed Immigrant <input type="checkbox"/> Other: _____	
Country of Citizenship, if not Canada	Have you attended English language schools? <input type="checkbox"/> Yes (#of years attended: ____ ) <input type="checkbox"/> No
Date of Entry into Canada	First or "Mother" Language

<b>Emergency Contact</b>	Emergency Contact's Name: _____ (FIRST & LAST required)	Relationship to you: _____ Phone #: _____
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**INFORMATION RELEASE** (optional)

You may wish to authorize someone to **act on your behalf** with respect to application status, registrations, financial information/activities, transcripts or graduation. If you wish to designate someone to act on your behalf, please provide the following information:

\_\_\_\_\_  
Name of Designate

\_\_\_\_\_  
Relationship to you

Have you graduated from High School?  Yes  No (If you are currently in Grade 12, please self-declare your grades in Part B on next page)  
Have you ever been required to withdraw from an educational institution?  Yes  No  
If yes, name the institution \_\_\_\_\_ Date of withdrawal \_\_\_\_\_

## ACADEMIC HISTORY (Part A)

Secondary Schools Attended (list most recent first)						
From (mm-yy)		To (mm-yy)		Name of School	Location (City/Province)	Level Completed

  

All Post-Secondary Institutions Previously/Currently Attending (Colleges, Technical Institutes and Universities—most recent first)							
From (mm-yy)		To (mm-yy)		Name and Location of Institution	Year Level	Program	Credentials Obtained (e.g. BA, Diploma)

Official Transcripts from ALL post-secondary institutions must be received at UNBC **directly** from those issuing institutions.

## ACADEMIC HISTORY (Part B) Complete only if currently attending High School (NOT previously graduated)

It is important that you complete these sections accurately, as provisional admission decisions will be based on your Self-Declared grades. (High School counselors may be able to assist you fill in these sections). Admission decisions are subject to:

- a) receipt of your final official grades from the Ministry of Education
- b) successful completion of the required five Grade 12 courses
- c) successful graduation from Grade 12; and
- d) satisfactory overall average in the courses used for admission.

**Statement on Self-Declaration of grades:** An assessment will be completed of your Application for Admission based on your self-declared grades. **All offers of admission will be provisional**, and subject to review upon receipt of mid-term and final grade information from the Ministry of Education. Students who do not meet the University's admission requirements based on final results will normally have provisional offers of admission to UNBC withdrawn.

COMPLETED -- Grade 11 and 12 final grades. Use letter grade if percentages not available.					
Course	Grade (%)	Course	Grade (%)	Course	Grade (%)

  

IN PROGRESS -- Grade 11 and 12 predicted grades					
Course	Grade (%)	Course	Grade (%)	Course	Grade (%)

  

PROPOSED -- Grade 11 and 12 predicted grades					
Course	Grade (%)	Course	Grade (%)	Course	Grade (%)

## DECLARATION

I hereby declare the information I have submitted in this Application for Admission/Readmission is correct and true. I understand that completion of this signed application permits the University of Northern British Columbia to request and/or confirm any information necessary to support my Application for Admission/Readmission; that submission of any false statement or documents will result in the immediate cancellation of admission or registration to University of Northern British Columbia; and that information on falsifications may be shared with the Member Institutions of the Association of Registrars of Universities and Colleges of Canada.

## INFORMATION RELEASE STATEMENT

Students are advised that the use of information provided on this application form, and other information placed in a student record, complies with the BC *Freedom of Information and Protection of Privacy Act*, and with the policies and procedures of the University of Northern British Columbia. In addition to internal administrative uses related to student admission, registration and status, student information may also be used in strict confidence in University research and planning. Certain student information is provided on a confidential basis to Partner Institutions, to Statistics Canada as governed by the *Canada Statistics Act*, and to the BC Government. The internal use of student records and the obligatory reporting of student data to external bodies, respect the absolute confidentiality of student information.

I have read and understand the statements contained in the "Declaration" and "Information Release Statement" sections above.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_